



MARINE CONTRACTORS LICENSING BOARD

1800 WASHINGTON BLVD., SUITE 430, BALTIMORE, MD 21230
(800) 633-6101, EXT. 3837

MARINE CONTRACTORS LICENSING BOARD MEETING MINUTES December 16, 2013

Location: DNR Wye Island Lodge
632 Wye Island Rd
Queenstown, MD 21658

BOARD MEMBERS PRESENT

Milton Rehbein, Rehbein Enterprises Corp. (Chair)
Chris McCabe, (Vice Chair)
Randy Beckwith, American Boat Lifting Systems
Jordan Loran, DNR
Josh Schleupner, McGinty's Marine Construction
Douglass Suess, WBCM
Bob Tabisz (nominated), MDE

OTHERS PRESENT

Gary Setzer, MDE
Emily Vainieri, Counsel to the Board
Rick Ayella, Assistant to the Board

CALL TO ORDER

Board Chairman, Milton Rehbein called the meeting to order at 10:05 A.M. at the Wye Island Lodge, in Queenstown, Maryland. Six Board Members, and one nominated Board member, an MDE representative, the Board's legal Counsel, and the Board's Administrative Assistant were present.

AGENDA REVIEW

The Board Chairman distributed the meeting agenda and it was agreed upon by the Board Members present.

BOARD CHAIRMAN'S COMMENTS

Board Chairman, Milton Rehbein, welcomed the attendees, and thanked them for coming to the meeting.

REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

Board Members reviewed the November 18, 2013 draft meeting minutes. Jordan Loran moved for approval of the minutes. The motion was approved unanimously.

PRESENTATIONS

Jordan Loran presented a draft RFP for preparation and administration of a Contractors Licensing Examination, and development of an examination study guide. The Board members discussed the RFP and agreed to review and provide comments on the draft RFP to Mr. Loran by January 6, 2014.

Chris McCabe reported his findings regarding potential costs for the development of a test and study guide.

MARINE CONTRACTORS ASSOCIATION

Josh Schleupner, who also is a member of the Marine Contractors Association, advised the Board that some members of the Association have concerns about the registration fees for 2014 without the certainty of obtaining a Marine Contractors License. The Marine Contractors Association continues to request a firm date for administration of the Licensing Examination. The Board understands this concern and has made licensing of marine contractors as a primary priority for 2014.

Mr. Schleupner also advised the Board that the Marine Contractors Association has volunteered to assist in the development of the continuing education program.

BOARD WEBSITE

The Board discussed updating its website. Emily Vainieri reviewed and made comments on a draft update which will replace the existing information on the site.

CALENDAR

The Board reviewed the 2014 calendar drafted by Doug Suess. Mr. Suess will incorporate the Boards comments into a final version of the calendar.

FUTURE MEETINGS

DATELOCATION

January 13, 2014	Critical Area Commission, 1804 West Street, Annapolis, MD 21401
February 10, 2014	Critical Area Commission, 1804 West Street, Annapolis, MD 21401
March 17, 2014	Critical Area Commission, 1804 West Street, Annapolis, MD 21401
April 21, 2014	Critical Area Commission, 1804 West Street, Annapolis, MD 21401
May 5, 2014	Critical Area Commission, 1804 West Street, Annapolis, MD 21401

11. ADJOURNMENT

Acting on a motion by Jordan Loran, seconded by Randy Beckwith, Board Members voted unanimously to adjourn the meeting at 11:50 A.M. The next Board meeting is scheduled for January 13, 2014 at the Critical Area Commission, 1804 West Street, Annapolis, MD 21401. The meeting will start at 10:00 A.M.

Respectfully Submitted,
Rick Ayella
Assistant to the Board